English Annual Plan
2012/2013

Aims, Learning Targets and Objectives:
The targets of English language learning is for students to
1. cope with the social needs in the society
2. develop generic skills
3. have fun
4. express ideas and communicate with others in English
5. develop life-long learning abilities

I. Contents:
   Major concerns:

(I) To consolidate pupils’ learning and develop their generic skills
   1. Enhance pupils’ learning abilities and high-order thinking skills.
   2. Re-allocate and utilize school resources effectively.
   3. Develop pupils’ proficiency in four skills of English and enhance teachers’ professional development. (Subject-based development)

(II) To enhance pupils’ whole-person development through implementing Life Education.
   1. Cultivate pupils’ positive attitude.
   2. Cultivate pupils’ physical and spiritual health

II Budget

III Teachers
## Major Concern: (I) To consolidate pupils’ learning and develop their generic skills

<table>
<thead>
<tr>
<th>Strategies/ Tasks</th>
<th>Time Scale</th>
<th>Success criteria</th>
<th>Methods of Evaluation</th>
<th>People responsible</th>
<th>Resources required</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Enhance pupils’ learning abilities and high-order thinking skills.</strong></td>
<td></td>
<td><strong>75% of P.1-3 pupils have 70 average marks in final assessment</strong></td>
<td>Calculate and analyze Final Assessment Papers</td>
<td>LETs, English Panels</td>
<td>Final Assessment Papers</td>
</tr>
<tr>
<td>1.1 Pupils have a good learning foundation</td>
<td>Whole year</td>
<td><strong>70% of P.4-6 pupils have 70 average marks in final assessment</strong></td>
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<tr>
<td>➢ Design graded teaching and learning materials to cater for pupils’ learning diversity in reading: a while task reading WS is designed with various types and levels of questions e.g MC, answers required complete sentences, open-ended questions and etc. (record shown in co-planning folder: scheme of work &amp; reading WS- 2 units / term)</td>
<td></td>
<td><strong>70% of P.4-6 pupils have 70 average marks in final assessment</strong></td>
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<tr>
<td>➢ Intensive teaching program is tailored to consolidate pupils’ basic skills (P.2, 5)</td>
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<td>P.2 – Vocab building / sentences writing</td>
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<td>P.5 – TSA training</td>
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<tr>
<td>➢ Teachers cater for pupils’ learning diversity in self-study time (related to ‘Walk with Teachers’ Programme)</td>
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<tr>
<td>1.2 Pupils can solve problems through high-order thinking skills</td>
<td>Whole year</td>
<td>5% of pupils make improvement on high-order thinking skills in assessment</td>
<td>Compare 1st &amp; 2nd term assessment - reading comprehension</td>
<td>LETs, English Panels</td>
<td>Performance analysis</td>
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<tr>
<td>➢ Design interactive learning activities, different levels of questions and challenging tasks to develop pupils’ high-order thinking skills in reading lessons: 1. KWL strategy 2. lists of questions are shown in scheme of work – 2 units/term</td>
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<tr>
<td>➢ Provide gifted pupils with training on analysis through E-learning (4A, 5A, 6A)</td>
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<td>➢ Integrate elements of environmental education into curriculum to cultivate students’ high order thinking skills</td>
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<td>➢ Optimize Reading programs- PLPR reading program to enhance pupils’ critical thinking and creativity</td>
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</tbody>
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<thead>
<tr>
<th>1.3 Pupils can take initiative in learning</th>
<th>Whole year</th>
<th>Self-study books (SSBK) are reviewed in the 1st and 2nd Terms</th>
<th>Analyze SSBK</th>
<th>English Panels</th>
<th>SSBK, Scheme of work</th>
</tr>
</thead>
<tbody>
<tr>
<td>➢ Have games and fun activities in Multiple intelligence lesson to increase P.1 pupil’s learning interest Focus: Phonics &amp; vocabulary building</td>
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<td>➢ Require P. 4-6 pupils to use online resources to have lesson preparation and learning extension. Teach pupils note-taking skills during lesson (record shown in scheme of work)</td>
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<tr>
<td>➢ Set up ‘Moodle’ learning platform to enhance self-learning and feedback from teachers (P.5) (Games / Websites related to the Units are put in the platform for preparation and learning extension)</td>
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<td>➢ Promote Reading Award scheme and various reading activities to cultivate pupils’ reading interest</td>
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<tr>
<td>- E-reading Scheme (MySmartCambridge)</td>
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<td>- Reading Award scheme (co-work with library)</td>
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<td>- Story-telling / book sharing activities</td>
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</table>

80% of pupils have read the e-readers | Calculate the percentage of participation through the platform | LETs, English Panels, Core group members | ‘MySmart Cambridge’ platform |
2. Re-allocate and utilize school resources effectively

2.1 Conduct curriculum adaptation; optimize learning and teaching
   - Diagnose pupils’ weakness and take remedial action
   - Evaluate and optimize teaching programs in the past
   - Evaluate department policies regularly to enhance pupils’ learning
   - Attach a Formative assessment report in quiz paper to enhance assessment for learning
   - Include usual scores from quiz in pupils’ academic performance report to urge them study regularly and seriously
   - Review pupils’ academic performance regularly with follow-up

2.2 Enhance subject department efficacy
   - Re-allocate and fully utilize manpower in core group

<table>
<thead>
<tr>
<th></th>
<th>Whole year</th>
<th>Regular meetings are held to review different teaching programs and policies</th>
<th>Co-planning meeting record English meeting minutes Core group meeting minutes</th>
<th>LETs, NET, English Panels, Core group members</th>
<th>Records of teaching programs in the past Pupils’ performance result</th>
</tr>
</thead>
</table>
3. Develop pupils’ proficiency in four skills of English & enhance teachers’ professional development

(Subj ect -based development)

3.1 Cultivate pupils’ reading habits and enhance their reading skills

- Conduct different reading tasks in Morning reading session → P1-6: read aloud / Silent reading
  → P.1-3: Fun videos watching
  → P.4-6: Newspaper reading (Goodies)
- Reading series and daily reading comprehension are used to enhance pupils’ reading skills
- Use of readers / drama to train speaking skills

<table>
<thead>
<tr>
<th>3.2 Improve pupils’ proficiency in writing</th>
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<tbody>
<tr>
<td>- Strengthen training on sentences making and picture description – Enhancement WS (P.1 to P.6)</td>
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<thead>
<tr>
<th>3.3 Strengthen pupils’ confidence in speaking English</th>
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<tbody>
<tr>
<td>- Incorporate regular speaking training in GNET lesson and PLPR lesson (record shown in teaching schedule)</td>
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<tr>
<td>- Read aloud competition (P.1-6)</td>
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<tr>
<th>3.4 Enhance teachers’ professional development</th>
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<tbody>
<tr>
<td>- Conduct PD workshops and teachers’ sharing in panel meetings and co-planning meetings (KWL - High-order thinking skills)</td>
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<thead>
<tr>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 4</th>
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</thead>
<tbody>
<tr>
<td>Whole year</td>
<td>85% of pupils can read at least 20 books in a term</td>
<td>Reading scheme record booklet</td>
<td>LETs, NET, (GNET) English Panels</td>
</tr>
<tr>
<td></td>
<td>5% of pupils make improvement in writing assessment</td>
<td>Compare 1st &amp; 2nd term assessment -writing</td>
<td>Fun Fun English booklet</td>
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<td></td>
<td>100% of pupils have participated in English games, competitions and activities</td>
<td>Analyze Activity Record Sheet</td>
<td>Fun video clips</td>
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<tr>
<td></td>
<td>90% of teachers find professional development is useful to them</td>
<td>Questionnaire</td>
<td>Goodies</td>
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<td></td>
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<td>Reading series</td>
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<td></td>
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<td>Daily reading comprehension</td>
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<td></td>
<td></td>
<td></td>
<td>Enhancement Writing WS</td>
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<td></td>
<td></td>
<td></td>
<td>Teaching schedule</td>
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<td></td>
<td></td>
<td></td>
<td>Gifts</td>
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<td></td>
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<td>Activity Record Sheet</td>
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**Major Concern: (II) To enhance pupils’ whole-person development by implementing Life Education**

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<th>Success criteria</th>
<th>Methods of Evaluation</th>
<th>People responsible</th>
<th>Resources required</th>
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<tbody>
<tr>
<td>1. Cultivate pupils’ positive attitude</td>
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<tr>
<td>1.1 Foster pupils’ determination and perseverance</td>
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<tr>
<td>➢ Conduct Subject-based encouragement award scheme</td>
<td>Whole year</td>
<td>80% of pupils agree that the award schemes and English activities can motivate them to learn English with positive attitude.</td>
<td>Questionnaire</td>
<td>LETs, NET, English Panels, EAT members</td>
<td>Gifts</td>
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<tr>
<td>➢ Conduct Spelling Bee competition to enhance pupils’ vocabulary skills (P.1-4)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Questionnaire</td>
</tr>
<tr>
<td>➢ Conduct recess games activities to arouse pupils’ interest in learning English</td>
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<tr>
<td>1.2 Maximize pupils’ potential</td>
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<td>➢ Provide training to English Ambassadors to help promote English activities</td>
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<tr>
<td>2. Cultivate pupils’ physical and spiritual health</td>
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<tr>
<td>➢ Conduct “Healthy life” lunch time activities to promote personal hygiene and health (Radio Broadcast)</td>
<td>Whole year</td>
<td>80% of pupils can be aware of healthy life in daily life</td>
<td>Teachers’ Observation Questionnaire Response</td>
<td>LETs, NET, English Panels, EAT members</td>
<td>Gifts Posters Worksheets Teaching schedule Questionnaire</td>
</tr>
</tbody>
</table>
## II. Budget:

<table>
<thead>
<tr>
<th>Income</th>
<th>Activities / Items</th>
<th>Resources required</th>
<th>Expenditure</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. School and class grant</td>
<td>1. English recess games</td>
<td>a. Gifts</td>
<td>$500</td>
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<tr>
<td>Prizes</td>
<td>2. Spelling Bee Programme</td>
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<tr>
<td></td>
<td>3. English Activities</td>
<td>b. Decorations</td>
<td>$300</td>
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<tr>
<td>Consumable store</td>
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<tr>
<td>$300</td>
<td>4. Teaching resources</td>
<td>Realia, teaching materials,</td>
<td>$2000</td>
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<tr>
<td>Teaching resources</td>
<td></td>
<td>CDs, DVD,</td>
<td></td>
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<tr>
<td>$2000</td>
<td></td>
<td>Reference books</td>
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<tr>
<td>Extra-curricular activities &amp;</td>
<td>5. Speech Festival</td>
<td>Transport fee</td>
<td>$1200</td>
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<tr>
<td>education visits</td>
<td>- Solo-verse speaking</td>
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<td></td>
<td>- Choral Speaking</td>
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<tr>
<td>Books</td>
<td></td>
<td>Books</td>
<td>$3000</td>
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<td>$3000</td>
<td>6. PLPR books</td>
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<tr>
<td>Extensive Reading Scheme</td>
<td>Extensive Reading Scheme</td>
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<td>$7198</td>
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<td>$7198</td>
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<td>Books</td>
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<tr>
<td><strong>Total amount:</strong></td>
<td><strong>$14,198</strong></td>
<td><strong>Total expenditure:</strong></td>
<td>$14,198</td>
</tr>
</tbody>
</table>

## III. Teachers :

2011-2012: Wong Suk Ping
Lau Hoi Yee
Koon Mei Fung
Yu Mei Mei
Ip Chun Foon
Chow Yuen Fun
Lee Wing Yee
Chan Kung Pok
Lai Yuet Ling
Yim Pei Tak
So Chi Wai

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